



**Gwasanaeth Democraidd**  
**Democracy Service**  
Swyddfa'r Cyngor  
CAERNARFON  
Gwynedd  
LL55 1SH

Cyfarfod / Meeting

**PWYLLGOR GWASANAETHAU DEMOCRATAIDD**  
**DEMOCRATIC SERVICE COMMITTEE**

Dyddiad ac Amser / Date and Time

**10.00 a.m. DYDD MAWRTH, 4 MEHEFIN 2013**

**10.00 a.m. TUESDAY, 4 JUNE 2013**

Lleoliad / Location

**SIAMBR DAFYDD ORWIG**

**SWYDDFEYDD Y CYNGOR**

**CAERNARFON**

Pwynt Cyswllt / Contact Point

**GLYNDA O'BRIEN**

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Dosbarthwyd: 24.05.13

**PWYLLGOR GWASANAETHAU DEMOCRATAIDD  
DEMOCRATIC SERVICES COMMITTEE**

**AELODAETH / MEMBERSHIP (15)**

**Plaid Cymru (7)**

Y Cynghorwyr / Councillors

Selwyn Griffiths	Charles Wyn Jones
Michael Sol Owen	Linda Ann Wyn Jones
Dilwyn Morgan	Gareth Thomas
Mandy Williams-Davies	

**Annibynnol / Independent (4)**

Y Cynghorwyr / Councillors

Lesley Day	Tom Ellis
Anne Lloyd-Jones	Jean Forsyth

**Llais Gwynedd (3)**

Endaf Cooke	Anwen Davies
Jason Humphreys	

**Llafur / Labour (1)**

Y Cynghorydd / Councillor Sion Wyn Jones

**Aelodau Ex-officio / Ex-officio Members**

Cadeirydd ac Is-Gadeirydd y Cyngor / Chairman and Vice-Chairman of the Council  
Y Cynghorwyr / Councillor Huw Edwards a / and Dewi Owen

## R H A G L E N

### 1. ETHOL CADEIRYDD

I gadarnhau penderfyniad y Cyngor yn ei gyfarfod ar 2 Mai 2013 i ethol Y Cyngorydd Lesley Day yn Gadeirydd i'r Pwyllgor hwn am y flwyddyn 2013/14.

### 2. ETHOL IS-GADEIRYDD

I ethol Is-gadeirydd i'r Pwyllgor hwn am y flwyddyn 2013/14.

### 3. YMDDIHEURIADAU

I dderbyn unrhyw ymddiheuriadau am absenoldeb.

### 4. DATGAN BUDDIANT PERSONOL

Derbyn unrhyw ddatganiad o fuddiant personol.

### 5. MATERION BRYD

Nodi unrhyw eitemau sy'n fater bryd ym marn y Cadeirydd fel y gellir eu hystyried.

### 6. COFNODION

Bydd y Cadeirydd yn cynnig y dylid llofnodi cofnodion cyfarfod diwethaf o'r pwyllgor hwn a gynhaliwyd ar 19 Mawrth 2013 fel rhai cywir.

(Copi'n amgaeedig – papur **gwyn**).

### 7. GWE DDARLLEDU A MYNYCHU CYFARFODYDD O BELL

I ystyried adroddiad y Pennaeth Gwasanaethau Democraidd a'r Pennaeth Gofal Cwsmer ar yr uchod.

(Copi'n amgaeedig – papur **melyn**)

### 8. ADRODDIADAU BLYNYDDOL GAN AELODAU ETHOLEDIG

I ystyried adroddiad Cadeirydd y Pwyllgor a'r Pennaeth Gwasanaethau Democraidd ar yr uchod.

(Copi'n amgaeedig – papur **gwyrdd**)

### 9. MESUR LLYWODRAETH LEOL (CYMRU) 2011 – HYFFORDDIANT AELODAU

I ystyried adroddiad Cadeirydd y Pwyllgor a'r Pennaeth Gwasanaethau Democraidd ar yr uchod.

(Copi'n amgaeedig – papur **lelog**)

**10. SIARTER HYFFORDDIANT AELODAU**

I ystyried adroddiad Cadeirydd y Pwyllgor a'r Pennath Gwasanaethau Democrataidd ar yr uchod.

(Copi'n amgaeedig – papur **glas**)

**11. BWLETIN AELODAU ETHOLEDIG**

I ddiweddarau Aelodau ar yr uchod.

## **A G E N D A**

### **1. ELECTION OF CHAIRMAN**

To confirm the decision taken by the Council at its meeting on 2 May 2013 to elect Councillor Lesley Day as Chairman of this Committee for 2013/14.

### **2. ELECTION OF VICE-CHAIRMAN**

To elect a Vice-chairman for this Committee for 2013/14.

### **3. APOLOGIES**

To receive apologies for absence.

### **4. DECLARATION OF PERSONAL INTEREST**

To receive any declaration of personal interest.

### **5. URGENT BUSINESS**

To note any items that are a matter of urgency in the view of the Chairman for consideration.

### **6. MINUTES**

The Chairman shall propose that the minutes of the last meeting of this committee held on 19 March 2013 be signed as a true record

(Copy herewith – **white** paper).

### **7. WEB CASTING AND REMOTE ATTENDANCE**

To consider the report of the Head of Democratic Services and Head of Customer Care Department on the above.

(Copy herewith – **yellow** paper)

### **8. ELECTED MEMBERS' ANNUAL REPORTS**

To consider the report by the Chairman of this Committee and the Head of Democratic Services on the above.

(Copy herewith – **green** paper)

**9. LOCAL GOVERNMENT (WALES) MEASURE 2011 – MEMBERS’ TRAINING**

To consider the report by the Chairman of this Committee and the Head of Democratic Services on the above.

(Copy herewith – **lilac** paper)

**10. MEMBERS’ CHARTER REQUIREMENTS**

To consider the report of the Chair of the Committee and the Head of Democratic Services and the Head of Customer Care

(Copy herewith- **blue** paper).

**11. ELECTED MEMBERS’ BULLETIN**

To update members on the above.